2nd October 2024

Dear Parents/Carers,

I am pleased to announce that Mr Evans has been appointed as the new Lead for both our Breakfast Club and After School Club.

Our Breakfast and After School Clubs have proved to be very popular with the students and I know how valuable these clubs are to parents, so I am delighted that Mr Evans will allow us to continue to offer this provision.

Given that spaces to both our Breakfast Club and After School Club are limited, I strongly urge parents to book the clubs early to avoid disappointment. If you wish to book your child into either club, please use the **My Child at School (MCAS) app**. If you have any difficulty doing this, please do not hesitate to speak to a member of our office team. However, if you need to book your child into wraparound care for the same day, please contact school by calling 01652 294513 so that we can confirm that we have received your request and that a place is available.

**Please note that when requesting a place for the after-school sessions, these will ALWAYS be charged from 3.30pm, even if your child is participating in an after school club**.

When booking for the afterschool sessions please state your pickup time, the minimum time charged will be 1 hour and then the charges will increase at half hour increments.

Current opening times:

|  |  |  |
| --- | --- | --- |
|  | Morning Session | After School Session |
| Monday | 7.45am – 8.45am | 3.30pm-5.30pm |
| Tuesday | 7.45am – 8.45am | 3.30pm-5.30pm |
| Wednesday | 7.45am – 8.45am | 3.30pm-5.30pm |
| Thursday | 7.45am – 8.45am | 3.30pm-5.30pm |
| Friday | 7.45am – 8.45am | 3.30pm-5.30pm |

A breakfast will always be available during the morning session, if you wish your child to have a breakfast, please ensure that your child/ren arrives in before 8:20 am to enable Mr Evans enough time to prepare their breakfast and for your child to finish eating before the commencement of school. Breakfast club is charged at £4 per child.

Snacks are available during after-school club. This is charged at £4 for collections up to 4.30pm and then at £2 for each additional 30 minutes block thereafter. If you book your child in, you will be charged until the time stated on booking (or the time you collect you child/ren if later) unless you notify us in advance that you will be early.

When arriving at school to drop off/collect your child/ren, please use the small black doorbell underneath the main school doorbell.

Kind regards,

Sharon Hatton

Principal